

Working with suppliers

Sopra Steria works to establish long-term relationships with our suppliers and partners. We value price-competitive products and services that improve sustainability in our business and for our customers. We require our suppliers and partners to support our quality, information security and environmental commitments as well as our commitment to the highest standard of ethical conduct and the protection of labour and human rights throughout our value chain.

Our commitments

- Sopra Steria has an ISO certified information security management system (IEC 27001), environment management system (ISO 14001) and quality management system (ISO 9001).
- We are a member of the UN Global Compact and align our operations with their 10 principles on human rights, labour, environment and anti-corruption and we contribute to the 17 United Nations Sustainable Development Goals (SDG).
- We are a member of the Science Based Targets initiative and are committed to net zero emissions, and we participate in the UN's Climate Neutral Now programme.
- We are compliant with applicable laws and regulations including the Norwegian Transparency Act of 2022 covering the protection of human rights and decent working conditions in our value chain.

What do we require of our suppliers?

To ensure that we achieve our commitments, we require that our suppliers can provide evidence that they have established an internal control process that maintains the following:

- Human rights, labour conditions, the environment, ethical conduct and anti-corruption
- Security for customer information assets
- Ensure quality in deliveries to Customer
- Privacy requirements

We also require that our suppliers sign our [Code of Conduct for Suppliers and Partners](#) confirming their adherence to our ethical standards, and submit the related Conflict of Interest Declaration.

Sopra Steria carries out supply chain due diligence based on spend thresholds and risk assessments, and our suppliers may be required to complete a security and/or sustainability assessment. The sustainability assessment can be conducted by EcoVadis, an independent provider of business sustainability ratings. Suppliers answer a tailored questionnaire and provide documentary evidence which is then evaluated by a team of experts at EcoVadis who issue a scorecard and a suggested action plan to improve sustainability performance.

Invoices and payments

All invoices must contain the name of the Sopra Steria employee making the purchase and a valid Purchase Order number, otherwise payment will be rejected.

Invoices must be sent to accounts payable (address below) and not individual employees.

If you have any queries regarding payment, please contact accounts payable:

Legal name: Sopra Steria AS

Company registration number: 910 909 088

Telephone: +47 22 57 56 00

Email: accounting_no@soprasteria.com

Postal: PB 1172 Sentrum, 0107 Oslo